



CLAY COUNTY  
**PUBLIC HEALTH CENTER**



**MINUTES OF THE REGULAR MONTHLY MEETING OF  
THE BOARD OF TRUSTEES OF THE  
CLAY COUNTY PUBLIC HEALTH CENTER  
800 HAINES DRIVE  
LIBERTY, MO 64068  
July 20, 2023  
6:00 P.M.**

**Present:** Board of Trustee Members: Dr. John Barth, Courtney Cole, Kathy Ellermeier, Deborah Florido, Dr. Daniel Purdom

**Present:** CCPHC Staff Members: Jami Hrenchir, Geova Alexander, Darrell Meinke, Gary E. Zaborac, Jason Stalling, Penni Aubut, Robert, Gilliland, Ashley Wegner

**1. CALL TO ORDER**

Kathy Ellermeier, Chair, called the Clay County Public Health Center's Meeting of the Board of Trustees to order at 6:03 PM.

**2. PUBLIC COMMENTS**

Ms. Ellermeier opened public comments at 6:03 p.m., Ms. Ellermeier closed public comments at 6:20 p.m.

- Name: Dr. Dana Granberg
  - Live: Kansas City, MO, Clay County
  - Summary: See Attachment A
- Name: Angie Buck
  - Live: Kansas City, MO Clay County
  - Summary: See Attachment B
- Name: Rusty Smith
  - Live: Kansas City, MO Clay County
  - Summary: Information around COVID no longer censored, endofcovid.com can be reviewed, written by person from Leavenworth, KS

**3. TREASURER'S REPORT**

**A. June 2023 FINANCIAL STATEMENT**

Courtney Cole, Treasurer, presented the report.

Statement of Revenue and Expenditures comments:

- Investment interest is significantly higher than the budget. Rates are doing very well. We are maturing CDs in the 2% range and purchasing CDs in the 5% range.



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- Software/Web Agreements are high due to the purchase of the Surveillance Software with grant funds. Will be included in August's budget amendment.
- Electricity costs have increased. We expect our costs to exceed the budget in 2023.
- Building Repairs – We typically budget higher than expected to allow for unexpected repairs, but this year building repairs have been much higher than anticipated. We plan to increase the building repair budget in 2024.

Ms. Florido made a motion to approve the June 2023 Treasurers Report as presented and printed.  
Seconded by Dr. Purdom.

Roll call vote: Dr. Barth- yes  
Ms. Cole- yes  
Ms. Ellermeier- yes  
Ms. Florido- yes  
Dr. Purdom- yes

Motion passed.

## **B. June 2023 SCHEDULE OF INVESTMENTS**

Schedule of Investments comments:

- Ms. Florido asked about investment purchasing and reinvestment timelines. Penni Aubut answered her questions.

Dr. Purdom made a motion to approve the June 2023 Scheduled of Investments as presented.  
Seconded by Ms. Florido.

Roll call vote: Dr. Barth- yes  
Ms. Cole- yes  
Ms. Ellermeier- yes  
Ms. Florido- yes  
Dr. Purdom- yes

Motion passed.

## **4. CONSENT AGENDA**

### **A. Bills Payable for the month of June 2023**

### **B. Minutes of the June 15<sup>th</sup>, 2023, Regular Monthly Board of Trustees Meeting**

Ms. Cole made a motion to approve the June 2023 Consent Agenda as presented. Seconded by Dr. Purdom.



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Roll call vote: Dr. Barth- yes  
Ms. Cole- yes  
Ms. Ellermeier- yes  
Ms. Florido- yes  
Dr. Purdom- yes

Motion passed.

## 5. NEW BUSINESS

### A. NONE

## 6. MANAGEMENT MONTHLY REPORTS – DARRELL MEINKE

### Highlights:

- Continue to train with annual online training courses and continue to work with our broker on benefits.
- Made changes to medical marijuana for new hire testing, based on attorney advice.
- We are seeing an increase in Food establishment food code violations.
- Four school immms clinics were held in the community, with a total of 52 students vaccinated and a total of 85 vaccines were administered.
- WIC Program- evaluations of new locations are being conducted.

## 7. DIRECTOR OF PUBLIC HEALTH REPORT - GARY E. ZABORAC

### Highlights:

- Received Public Health infrastructure grant, \$330,462 is total to be spent over next 1-5 years on infrastructure, retention and staffing and data modernization.
- Staff currently are evaluating opportunities for satellite office(s) in the community.
- Opioid update: Plans for the master settlement dollars have not yet been released from the county commission. The existing Clay County Opioid Task Force plans to distribute Narcan through partnerships with community organizations beginning here at the health center.

## 8. BOARD OF TRUSTEES' COMMENTS

Ms. Ellermeier wanted to review Sunshine Law. Reviewed by laws in 2022, the time limit for public comments was not changed on the website from 5 minutes to 3 minutes. Sunshine law is a request to disclose your materials, does not govern meeting procedure. Gary said to resolve would be updating website.

Dr. Purdom will be attending the National Board of Health in Tacoma, Washington, advised if topics interested in let him know.

Ms. Florido wanted to know what are we doing regarding the landfill in Liberty. Gary stated the landfill was closed decades ago under the EPA. Gary stated he's not aware of any active landfills in Clay County.



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**9. ADJORN**

Ms. Cole made a motion to adjourn at 7:16 p.m. Ms. Florido seconded.

Roll call vote:     Dr. Barth- yes  
                          Ms. Cole- yes  
                          Ms. Ellermeier- yes  
                          Ms. Florido- yes  
                          Dr. Purdom- yes

Motion passed.

**Kathy Ellermeier, Chair**  
**Clay County Public Health Center Board of Trustees**

8-21-23

**Date**

**Dr. John Barth, Secretary**  
**Clay County Public Health Center Board of Trustees**

8-17-23

**Date**

**Submitted by: Geova Alexander, Human Resources Specialist**

All Referenced Attachments are Available for Review Upon Request to Gary E. Zaborac, Director of Public Health of the Clay County Public Health Center, Located at 800 Haines Drive, Liberty, MO 64068